



**MINUTES OF HARTLIP FULL PARISH COUNCIL HELD ON
WEDNESDAY 29 JAN 2025 AT 19:00PM IN HARTLIP VILLAGE
HALL, MEETING ROOM**

Present: Cllr T Daley (Chair), Cllr J N Davies,
Cllr D Harper, Cllr G Maleed, Cllr K Fisher

Officer:

External Attendees: None

Apologies: None

External Apologies: Cllr M Baldock (KCC), Cllr R Palmer, Cllr C Palmer (SBC) PC Chittim

Minutes

- 291.FCM/01/25 **To receive apologies for absence**
There were none.
- 292.FCM/01/25 **To receive declarations of interests and lobbying**
There were none.
- 293.FCM/01/25 **Minutes**
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 11 December 2024. Members **RESOLVED** to approve the minutes. The Chair signed the document.
- 294.FCM/01/25 **External Reports and Updates**
There were none.
Noted
- 295.FCM/01/25 **Public Participation**
There was four members of the public present. One resident enquired on the installation of the recreation ground improvement equipment and whether a car park was being planned. Members advised the resident that the installation was to be in February and that no changed to car parking was being planned
- 296.FCM/01/25 **Correspondence**
I. Emails from resident regarding the KALC community awards scheme. **NOTED**
II. Emails from KCC regarding the HIP review date. **NOTED**
III. Email from HVHMC regarding the expiry of the VH defibrillator. **NOTED**
- 297.FCM/01/25 **Planning – <https://pa.midkent.gov.uk/>**
To receive updates on planning matters
I. 24/505228/FULL Queenfield, Spade La, Demolition of lean-to extension. Erection of single side extension etc **NO OBJECTION**, however the council would like the planning authority to take comments from neighbouring properties into account.
II. 25/500088/SUB Rose Cottage, The Street, Submission of details Condition 3 Hard and Soft Landscaping 24/500695/FULL. **NO OBJECTION**, however the council would like the planning authority to take comments from neighbouring properties into account.
III. Communications re Holly Acres out building application from Applicant. Discuss any relevant detail. **NO OBJECTION**, however the council would like the planning authority to take comments from neighbouring properties into account.

298.FCM/01/25

Hartlip Parish Council Reporting – Agree any actions

- I. Recreational Ground – to receive update
 - (a) Members received update on the new equipment. Members **RESOLVED** to approve the painting of the new equipment Fir Green and installation to be in February due to the painting.
 - (b) Members received an update on annual scheduled maintenance. Nothing to note. **NOTED.**
 - (c) Members received an update on grants applied for. SBC Grant has been received. **NOTED.**
 - (d) Members received a verbal report from the chair regarding fencing alterations within the recreation ground, the additions may be included in the 25/26 HPC Budget. **NOTED.**
- II. Parkland – to receive update
 - (a) Members discussed the allocation of a replacement for the councillor responsible for the facility, this will be added to the next HPC agenda. **NOTED.**
- III. Highways Footpaths and Environment – to receive update
 - (a) Highways Update. Members noted that the drainage hole is blocked to the bund on The Street. As HPC is responsible for the site, investigations to be carried out to add this to the annual maintenance contract. Chair had been contacted by a resident with a road drainage issue, members to look into. One incident of fly tipping was mentioned. Members to contact Swale regarding the annual litter pick. **NOTED.**
 - (b) HIP meeting with KCC in is scheduled for February if available. **NOTED.**
 - (c) Any essential updates. None
- IV. Allotments – to receive update.
 - (a) Members received a verbal report regarding the Allotment facility
 - (b) Cllr Davies confirmed the approved tenant renewal documents are ready to send out. **NOTED.**
 - (c) Community Chat Allotment Garden Project Update. The members received a verbal report, the border planting has taken place and the project is on schedule for completion early Spring 2025. **NOTED.**

299.FCM/01/25

Finance Reporting**Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014**

- I. Financial review bank statements and bank reconciliation - Councillors to view and sign. Cllr Black & Cllr Maleed Checked and signed all papers.
- II. Payments received: Detailed in papers. Cllrs Black and Maleed
- III. Payments for approval: Detailed in papers for member approval. Cllrs Harper and Maleed

Payee	Date	Method	Reference	Reason	Amount
C Henley Clerk	29/01/2025	BACS	INV-0309	Jan Service Payment + office and milage x1, plus NJC backdated rate change	£ 559.92
C Henley Clerk	29/01/2025	BACS	INV-0310	Feb Service Payment + office and milage x1,	£ 449.45
Hugo Fox	13/01/2025	DD	SS-MONTHLY-GCS	Website Annual Contract	£ 23.99
Cllr Maleed	29/01/2025	BACS	07899956299	Emergency Phone	£ 6.47
Eco Gardener	29/01/2025	BACS	Inv 663	Landscaping Jan	£ 296.66
Eco Gardener	29/01/2025	BACS	Inv 697	Landscaping Feb	£ 296.66
Eco Gardener	29/01/2025	BACS	Inv 674	Community Gdn Planting	£ 187.50
Eco Gardener	29/01/2025	BACS	Inv 698	Community Gdn Planting 2	£ 412.50
Wicksteed Horse rep	29/01/2025	BACS	Inv	Play area horse repair	£2,288.33
Fasthosts	21/01/2025	BACS	Pro Forma	.gov and Email package	£ 522.17
Business Stroom	21/01/2025	BACS	6951942	Water Supply Parkland	£ 84.98
Seagrave Nursery	21/01/2025	BACS	1800725	Community Gdn Plants	£ 666.89

- 300.FCM/01/25 **Budget Working Group – Agree any actions**
I. Members received a report regarding recommendations for the V0.5 25/26 HPC budget.
II. Members considered the proposed recommendation but the budget was not yet ready for approval. **NOTED.**
- 301.FCM/01/25 **Clerk Updates – Agree any actions**
I. HPC Vacancy. No update currently for this matter. **NOTED**
II. Members were advised that the previously approved Domain and .gov subscriptions have been renewed. **NOTED**
III. Members Received an update concerning the VH defibrillator. The unit that expires 25 May 2025, was noted that the newly supplied pads for the unit have been removed from the package and were missing. The Village Hall Management Committee to be contacted regarding this. **NOTED**
IV. Any other urgent updates. There were none.
- 302.FCM/01/25 **VE Day Arrangements – Agree any actions**
I. Members to consider community members of the VE Day WG. Members **RESOLVED**
II. VE Day Commemoration update. Thursday 8 May Parish event involving the Church followed by Beacon lighting. Sunday 4 May (fundraiser not HPC event) Cllr Fisher and his wife have agreed to host an event (BBQ and band). Update to follow
- 303.FCM/01/25 **Items to be considered for inclusion on the next Full Council agenda**
Member responsibility for Village Hall Committee and Parkland
- 304.FCM/01/25 **Date of next meeting**
Members **RESOLVED** to make a change to the schedule, Wednesday 12 March is the new confirmed date. **NOTED.**
- 305.FCM/01/25 **Close of Meeting 19:45.**
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13/2/2025