



**MINUTES OF HARTLIP FULL PARISH COUNCIL HELD ON
WEDNESDAY 16 OCT 2024 AT 19:00PM IN HARTLIP VILLAGE
HALL, MEETING ROOM**

Present: Cllr T Daley (Chair), Cllr S Black, Cllr J N Davies,
Cllr D Harper, Cllr G Maleed,

Officer: Mr C Henley (Clerk)

External Attendees: None

Apologies: Cllr M Rose,

External Apologies: Cllr M Baldock (KCC), Cllr R Palmer, Cllr C Palmer (SBC), PC Chittim

Minutes

- 243.FCM/10/24 **To receive apologies for absence**
Cllr M Rose tendered her apologies, work commitment. Cllrs C Palmer and R Palmer (SBC) tendered apologies borough meeting, Cllr M Baldock (KCC) tendered apologies prior engagement. Members **RESOLVED** to accept the apologies
- 244.FCM/10/24 **To receive declarations of interests and lobbying**
There were none
- Chair Cllr T Daley proposed an amendment to the agenda, for item 253 to be moved into a confidential session. Seconded by Cllr Black. Members **RESOLVED** the proposal unanimously.*
- 245.FCM/10/24 **Minutes**
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 11 September 2024. Members **RESOLVED** to approve the minutes. The Chair signed the document.
- 246.FCM/10/24 **External Reports and Updates**
There were none.
Noted
- 247.FCM/10/24 **Public Participation**
There was eleven members of public present. Two members of public spoke regarding the proposed Rec Improvement Project expressing concerns over antisocial behaviour connected to the equipment that HPC working group had selected. The two residents also raised concerns over increased use of the play area and traffic / parking issues. Two additional residents supported the two speaking but didn't raise any additional points. Five members of the public spoke in support of the proposed Rec Improvement Project highlighting that the improvements were overdue and that the children of the parish will enjoy all of the items of equipment selected in the proposal. One additional member of the public spoke and referenced that she attempted an improvement project for the recreation ground some years ago but was overruled by the council members as it was at the time. The resident applauded the council and the proposed scheme despite her children being grown up now and that she liked and supported the proposed plan.
- One member of the public spoke concerning the Forum local interest monthly publication. The resident who is now connected to the Forum committee is requesting that Hartlip Parish Council pays for the financial costs for the running of the publication, this will result in all circa 312 houses in Hartlip receiving the monthly magazine to a cost of circa £1,200 for twelve months.

248.FCM/10/24

Correspondence

- I. Email from KCC Community Chat Garden Project Funding. **NOTED**
- II. Email from Police regarding local police presence changing personnel. **NOTED**
- III. Email from SBC regarding Prosperity Fund Grant. **NOTED**
- IV. Email from KCC Highways regarding HIP. **NOTED**
- V. Email from National Lottery. **NOTED**

249.FCM/10/24

Planning – <https://pa.midkent.gov.uk/>

To receive updates on planning matters

To receive urgent updates on planning matters.

- I. 24/503941/TCA Hollies Place La Application to reduce Leyland Cypress 1m.
NO OBJECTION However HPC requests that SBC takes any comments from neighbours into consideration.
- II. 24/504206/NMAMD Lily of the Valley Lower HR, Non Material Amendment to 23/503849 **NO OBJECTION** However HPC requests that SBC takes any comments from neighbours into consideration.

250.FCM/10/24

Hartlip Parish Council Reporting – Agree any actions

- I. The War Memorial – to receive update
 - (a) Update from Chair – One further stone mason contact has been obtained to provide quote for the refurbishment work. **Noted.**
- II. Recreational Ground – to receive update
 - (a) Project Plan for Rec Improvement grant funding. Following receiving and analysing quote options from four suppliers, the Rec Working Group presented full council with the two options for the Rec and Play Area Improvements. Members discussed the options in detail including the objections against and arguments in support of the project raised in the public session. The members talked through the findings of the working group and went to a vote on which plan to go forward with or to not go forward at all. Members **RESOLVED** to go ahead with the plan unanimously. The items members chose to include in this second phase of the Rec improvement plan are a junior age group 5-12 five-piece trail to be installed within the fenced play area, a cantilever 360 basket swing for older age group 6-14 so be sited just outside the fenced play area and a 30m Zip Wire for older age group to be sited to the west side of the Recreation Ground. The project is due to start in planning Oct 24 with completion due by Feb 25.
 - (b) The Wicksteed phase 1 program of work has been completed. Two swing sets are due to be painted by the end of October.
One additional piece of urgent maintenance required concerns collapsed bearings and damper kit on the Rocking Horse base. Members **RESOLVED** to approve the spending on the repair for all reasonable amounts, to be confirmed by the supplier this week.
 - (c) Picnic benches have been kindly donated to the Recreation Ground by the Rose and Crown in Hartlip in order to make the most of the funding available for play equipment
- III. Parkland – to receive update
 - (a) Parkland fencing repairs and general maintenance. The program of improvement work by contractor is ongoing with completion due in late October dependent on weather.
 - (b) Parkland tenants update. No update available for October.
- IV. Highways Footpaths and Environment – to receive update
 - (a) Highways Update. An increase in potholes and verge deterioration is noted, these have been reported to KCC although the lead time for repair is increasing due to budget constraints.
 - (b) Fly Tipping Update. A reduction in fly tipping incidents is noted, it was thought by members this is possibly due to the closed roads and road works.
 - (c) Any essential updates. None
- V. Allotments – to receive update.
 - (a) Reporting on overgrown plots. Member noted significant improvement on a number of tenant plots.
 - (b) Any essential updates. None
 - (c) Community Chat Allotment Garden Project Plan. Members considered the Project Plan prepared and presented by the Clerk for the Project. Members **RESOLVED** to approve the plan as presented including all associated spending. The KCC grant that has been awarded will cover the majority of the funding and there has been offers of donations

for some of the balance. The project is due to commence in Late October with final delivery and completion Spring 2025. Update to follow in November.

251.FCM/10/24 **Finance Reporting**

Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014

- I. Financial review bank statements and bank reconciliation - Councillors to view and sign. Cllr Black & Cllr Maleed Checked and signed all papers.
- II. Ratifying of August payments and banking – Councillors Davies and Rose checked and signed all August papers
- III. Payments received: Detailed in papers. Cllrs Black and Maleed
- IV. Payments for approval: Detailed in papers for member approval. Cllrs Black and Maleed

Payee	Date	Method	Reference	Reason	Amount
C Henley Clerk	13/10/2024	BACS	INV-0306	Oct Service Payment + office and milage x3	£ 483.36
Hugo Fox	13/10/2024	DD	SS-MONTHLY-GCS	Website Annual Contract	£ 23.99
Cllr Maleed	11/09/2024	BACS	07899956299	Emergency Phone	£ 6.47
Eco Gardener	01/10/2024	BACS	Inv 616	Landscaping Oct	£ 296.66
Sam Davison	16/10/2424	BACS	Email	Allotment Trimming	£ 90.00
Eco Gardener	15/10/2024	BACS	INV 631	Stump Grinding Play area	£ 100.00
Savills	11/09/2024	BACS	945887	Allotment Access Rights	£ 00.50
Savills	11/09/2024	BACS	945888	Allotment Rent	£ 65.00

252.FCM/10/24 **Clerk Updates – Agree any actions**

- I. Interim HPC Audit took place 7 October 2024. Accounts, governance and documentation were found to be in good order
- II. Terms of Reference Scheme of Delegation Updated. Updated documentation will be presented in after the co option in November.
- III. New HPC Meeting Sign. Deferred to November
- IV. Any other urgent updates. None

To agree the public's exclusion from the confidential part of the meeting.

That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw in order for the following agenda item to take place. The public will be welcome to re-join following the conclusion of the item.

253.FCM/10/24 **Village Hall Committee and Legal Matters**

Chair communicated with HVHMC to discuss VH deeds and amendments that have taken place. Further communication is required to resolve the outstanding issues. HPC is waiting for reply.

HPC is in consultation concerning a legal matter that has arisen with a parish asset. The matter will be assessed during the coming period and advise sort for a course of action.

254.FCM/10/24 **Hartlip Forum**

Members considered a request from the administrators. Members to assess the options available following the presentation of the request during the public session. Deferred to November for analysis of the costs and options and feasibility and legislation surrounding the spending on this item.

255.FCM/10/24 **Items to be considered for Inclusion on the next Full Council agenda**
None

256.FCM/10/24 **Date of next meeting**
Wednesday 13 November as scheduled. **NOTED**

257.FCM/10/24 **Close of Meeting 20:56.**

Handwritten signature and date: 13/11/2024

Hartlip newsletter



**Kent
Police**

Get the latest crime statistics by visiting: www.kent.police.uk/yourarea

November 2024

Drop-in surgery

- Saturday 16th November 2024 – 17:00 hours to 19:00 hours
- Holywell Primary School, Upchurch (Parking available)
- Wednesday 18th December 2024 – 10:30 hours to 12:00 hours
- St Michael and All Angels Church, Hartlip

Your local officer is Police
Officer

Jez Chittim

Incidents of Note

- I attended St Michael and All Angels Church coffee morning on Wednesday 6th November and conducted my usual police surgery. Whilst here it was raised about the speed limits through Hartlip and how because the speed limit is signposted, people drive to that speed rather than to a speed most appropriate for the road. I explained I could deal with speeding vehicles, however there wasn't an offence being committed if people drive up to the speed limit. I advised that disputes over roadside furniture and signage would have to be raised with KCC Highways and it may be worth sharing these concerns at the next parish Council meeting. I have highlighted this within my newsletter as I have had a few reports now complaining about signage and the speed limits within Hartlip.
- I have also received a few reports at different addresses of neighbour disputes between residents within Hartlip. In the main people get on or can live side by side and ignore each other; but there are some situations whereby it is difficult living in the moment and in the situation. For times like these; the following should aid you in reporting this to the correct service and receiving the correct and more efficient response:

Report antisocial behaviour. Is it an emergency?

If someone is seriously injured, in immediate danger, or if there is a threat to public safety, please call [999](tel:999) now.



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Receive alerts from your local officers

Tell us what matters most to you

Sign up today and make your voice count

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engagement tool
brought to you by
Kent Police

mycommunityvoicekent.co.uk