



**MINUTES OF HARTLIP FULL PARISH COUNCIL HELD ON
WEDNESDAY 11 SEPT 2024 AT 19:00PM IN HARTLIP VILLAGE
HALL, MEETING ROOM**

Present: Cllr T Daley (Chair), Cllr J N Davies,
Cllr D Harper, Cllr G Maleed, Cllr M Rose

Officer: Mr C Henley (Clerk)

External Attendees: Cllr C Palmer (SBC)

Apologies: Cllr S Black,

External Apologies: Cllr M Baldock (KCC), Cllr R Palmer (SBC), PC Chittim

Minutes

- 225.FCM/09/24 **To receive apologies for absence**
Cllr S Black tendered her apologies, prior engagement. Members **RESOLVED** to approve the apologies
- 226.FCM/09/24 **To receive declarations of interests and lobbying**
There were none
- 227.FCM/09/24 **Minutes**
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 10 July 2024. With an amendment to attendees, members **RESOLVED** to approve the minutes. The Chair signed the document.
- 228.FCM/09/24 **External Reports and Updates**
Apologies for absence were tendered for Cllr R Palmer and Cllr M Baldock for prior council meeting engagement. Also PC Chittim for not being on duty but submitted a report – attached. Cllr C Palmer reported on a planning application for 2000 houses that was due to be heard at the high court, update to follow. Also, reported on a scrutinising process commencing on the tender process for the waste collection contractor for the borough. Issues surrounding bin collection is continuing and the contractor fines are being processed. Residents are encouraged to report every incident to SBC online. Cllr M Baldock submitted a request for attendance of the KCC Swale West area meeting 26 Sept 7.30 at Bobbing in which the Loneliness and Isolation initiative subject was to be addressed with a guest speaker. Cllr Rose to attend.
Noted
- 229.FCM/09/24 **Public Participation**
There was one member of public present from outside of the parish. The individual spoke regarding speeding within the parish roads and requested horse related warning signs to be installed. The members sympathised with the resident but noted that HPC have no authority jurisdiction of influence over these matters and that KCC were the authorities to address these matters. Clerk noted to raise the matter at the Highways Improvement Plan meeting and to add it to the scheme.
- 230.FCM/09/24 **Correspondence**
I. Email from KALC regarding a failed payment which has since been rectified. **NOTED**
II. Email from Parkland tenants concerning meeting on Fri 6 Sept. **NOTED**
III. Email from Police and SBC regarding camera installation at fly tipping locations. **NOTED**
IV. Email from KCC Highways regarding HIP. **NOTED**
V. Email from National Lottery. **NOTED**

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16/10/2024

231.FCM/09/24 **Planning – <https://pa.midkent.gov.uk/>**
To receive updates on planning matters
To receive urgent updates on planning matters.
I. No new applications.

232.FCM/09/24 **Hartlip Parish Council Reporting – Agree any actions**
I. The War Memorial – to receive update
 (a) Update from Chair – Communication with stone masons have failed to provide more than one quote for the refurbishment work. Cllr Palmer has given one further contact to approach. Members **RESOLVED** to approve the purchase of wreath for Remembrance Day.
II. Recreational Ground – to receive update
 (a) Update from Rec Working Group
 The Wicksteed program of work has commenced with a completion of Tuesday 17 September for the phase 1 of the improvement project. Clerk has prepared an initial plan for the next phase of the project. WG to meet to go through the detail and options. Rec Play Area safety inspection has taken place in August.
 (b) Update on grants applied for. The National Lottery has awarded HPC a grant for Rec facility improvements, funding expected in September. Swale Grant applied for, update expected in September.
 (c) Plan for grant funding. Clerk to prepare plan options for the working group. WG to meet in September. Work to commence Autumn/Winter 2024.
 (d) Wicksteed program has gone to plan successfully with the addition of one additional part required for the rocking horse refurbishment.
 (e) Picnic Bench for Rec update. A local facility has offered the possibility of a number of benches cost free. The purchase of new benches is on hold until the position on the matter has become clear.
III. Parkland – to receive update
 (a) Parkland fencing repairs and general maintenance. The program of improvement work by contractor has commenced with completion due in October dependent on weather.
 (b) Parkland tenants meeting update. Council members visited the site with the tenants to discuss site requirements from the perspective of HPC, tenants and also the wider community. A plan of improvements is being worked on and appreciates the tenant's cooperation. Clerk to communicate with tenants.
IV. Highways Footpaths and Environment – to receive update
 (a) Highways Update. HPC to plan the next HIP meeting with KCC for Oct 24 to look at options for road improvements. Clerk to raise the topic of additions of horse signs and flashing speed signs.
 (b) Fly Tipping escalation in the area. KCC and Police have notified HPC that covert cameras are being installed at fly tipping locations in order to attempt to catch perpetrators.
V. Village Pond – to receive update
 (a) Maintenance Progress – Working party carried out a tidy up of the pond area during August 2024.
VI. Allotments – to receive update from Cllr N Davies
 (a) Allotment Payments – All Payments up to date.
 (b) Reporting on neglected and overgrown allotment plots. Members **RESOLVED** to send a communication to all allotment plot holders requesting any relevant plots are tended to. Clerk to mail out approved text in emails.
 (c) Allotment working group update. Clerk to apply for grant for improvement project to vacant beacon area. Plan to follow.

233.FCM/09/24 **Finance Reporting**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014
I. Financial review bank statements and bank reconciliation - Councillors to view and sign. Cllr Harper & Cllr Maleed Checked and signed all papers.
II. Ratifying of August payments and banking – Councillors Davies and Rose checked and signed all August papers
III. Payments received: Detailed in papers. Cllrs Harper and Maleed
IV. Payments for approval: Detailed in papers for member approval. Cllrs Harper and Maleed

Payee	Date	Method	Reference	Reason	Amount
C Henley Clerk	11/09/2024	BACS	INV-0302	Sept Service Payment + office and milage x2	£ 447.60
Hugo Fox	13/09/2024	DD	SS-MONTHLY-GCS	Website Annual Contract	£ 23.99
Cllr Maleed	11/09/2024	BACS	07899956299	Aug Emergency Phone	£ 6.47
Eco Gardener	01/09/2024	BACS	Inv 611	Landscaping Approved in Jul	£ 296.66
Sam Davison	11/09/2424	BACS	Email	Notice board and Monument	£ 25.00
RBL	11/09/2024	On Line		Poppy Wreath Donation	£ 25.00
Wicksteed	11/09/2024	BACS	DU837447	Rec Refurbishment	£ 3653.22
H Village Hall	11/09/2024	BACS		VH Hire	£ 220.00

- 234.FCM/09/24 **Clerk Updates – Agree any actions**
I. Terms of Reference Scheme of Delegation Updated. Members **RESOLVED** to approve the amendments.
II. New HPC Meeting Sign. Deferred to October
III. Any other urgent updates. It was **NOTED** that Cllr J K Davies had resigned his position on the council.
- 235.FCM/09/24 **Tree Survey For HPC Areas**
Members **RESOLVED** to add tree survey to the list to be considered for the 25/26 budget.
- 236.FCM/09/24 **Village Hall Committee**
Chair communicated with HVHMC to discuss committee membership. HPC is waiting for reply.
- 237.FCM/09/24 **VE Day 8 May 2025**
Working Group Update. Deferred to November.
- 238.FCM/09/24 **Hartlip Forum**
Members considered a request from the administrators. Chair to invite the forum committee to present to HPC in October.
- To agree the public's exclusion from the confidential part of the meeting.**
That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw in order for the following agenda item to take place. The public will be welcome to re-join following the conclusion of the item.
- 239.FCM/09/24 **HPC Legal Matters**
Clerk to follow up with HVHMC again to confirm details on the VH deeds.
- 240.FCM/09/24 **Items to be considered for inclusion on the next Full Council agenda**
None
- 241.FCM/09/24 **Date of next meeting**
As clerk cannot attend on 9 October. Proposal to move meeting to 16 October **RESOLVED**
- 242.FCM/09/24 **Close of Meeting 20:52.**

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Hartlip newsletter



**Kent
Police**

Get the latest crime statistics by visiting: www.kent.police.uk/yourarea

September 2024

Drop-in surgery

- Saturday 21st September 2024 16:00 hours to 20:00 hours
- Holywell Primary School, Upchurch (Parking available at the school)

Your local officer is Police
Officer

Jez Chittim

Good work story/stories

- I organised a fraud and cybercrime input to Hartlip residents at St Michaels and All Angels Church on Wednesday 11th September. This was attended by 14 people and they received useful tips to minimise the risk of being a victim of such a crime by a Kent Police fraud specialist. For those that couldn't attend; a couple of top tips were:

1. Always delete your sent emails as these will often have an email that at some point has listed your bank details. Email addresses are sold on the dark web and there is software that can work out simple passwords. Deleting your sent emails is the last line of defence should someone hack your account.

2. Change your passwords regularly, don't have them written down anywhere and have a minimum of three words within your password with a mixture of capital letters, numbers and symbols. A good example of a strong password is **WatchRainLid2!** You can check to see if there have been any data breaches involving your email address by visiting the following website <https://haveibeenpwned.com/>

By typing your email address into the website, it will detail any breaches with company details and the dates there have been breaches. If your email address has been breached, don't panic, just change your password and regularly check to see if your email address is secure.

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Tell us what matters most to you

Sign up today and make your voice count

MCV is a two-way
engagement tool
brought to you by
Kent Police

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