



**MINUTES OF HARTLIP FULL PARISH COUNCIL HELD ON  
WEDNESDAY 12 JUNE 2024 AT 19:00PM IN HARTLIP VILLAGE  
HALL, MEETING ROOM**

**Present:** Cllr T Daley (Chair), Cllr J N Davies,  
Cllr D Harper, Cllr G Maleed, Cllr J Davies

**Officer:** Mr C Henley (Clerk)

**External Attendees:**

**Apologies:** Cllr S Black, Cllr M Rose

**External Apologies:**

## Minutes

- 194.FCM/06/24 **To receive apologies for absence**  
Cllr S Black tendered her apologies, holiday. Cllr M Rose tendered her apologies prior to the meeting. Members **RESOLVED** to approve the apologies
- 195.FCM/06/24 **To receive declarations of interests and lobbying**  
There were none
- 196.FCM/06/24 **Minutes**  
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 8 May 2024. Members **RESOLVED** to approve the minutes. The Chair signed the document.
- 197.FCM/06/24 **External Reports and Updates**  
Cllr Palmer reported on fly tipping in the borough and also that the issues with waste collection are continuing with improvements.  
Police – PC Chittim sent in a report for the month. Attached.  
Clerk to write to Kent Nature Trust regarding one item on the police report concerning cars congregating in the Warren Woods carpark engaging in anti-social behaviour. Suggestion to the trust to add a gate to the carpark, locked out of hours. Clerk to contact PC Chithim regarding another item concerning cars idling when waiting at the school pick up times.  
**Noted**
- 198.FCM/06/24 **Public Participation**  
There were four members of public present. Two spoke regarding the occupiers of the Spade Lane static caravan site. The resident spoke regarding individuals from the site firing air rifle pellets at passing vehicles and also suspected the same people firing at animals. The residents also spoke regarding the fly tipping in and around the parish. The members sympathised with the residents but noted that HPC have no authority jurisdiction of influence over these matters and that the principle authority Swale Borough Council and the Police were the authorities to address these matters.
- 199.FCM/06/24 **Correspondence**  
I. Email from resident concerning a planning application and the recreation ground. **NOTED**  
II. Email from Parkland tenants confirming the spraying dates received. **NOTED**  
III. Email from KALC regarding membership renewal. **NOTED**  
IV. Email from resident regarding Spade Lane Site. **NOTED**

- 200.FCM/06/24 **Planning – <https://pa.midkent.gov.uk/>**  
 To receive updates on planning matters
- I. 24/502190/TCA 3 Dane Close, erection of two-story rear extension. **NO OBJECTION** However HPC requests that SBC takes any comments from neighbours into consideration.
  - II. 24/502085/FULL Woodpeckers, The Street. Conservation notification, removal of dead branches. **NO OBJECTION** However HPC requests that SBC takes any comments from neighbours into consideration.
  - III. 24/501964/FULL Autumn Cottage, Munns Lane. Erection of a two-part single story (side and rear) extension. **NO OBJECTION** However HPC requests that SBC takes any comments from neighbours into consideration.

- 201.FCM/06/24 **Hartlip Parish Council Reporting – Agree any actions**
- I. The War Memorial – to receive update
    - (a) Update from Chair – No update, awaiting further quotes for maintenance work
  - II. Recreational Ground – to receive update
    - (a) Update from Rec Working Group  
New signage at the rec Play area has been stolen twice. HPC investigating other options to ensure signage remains installed. Grant application with a 25% contribution has been applied for. Suggestions of one new piece of equipment or round benches, for users of the play area and recreation ground.
    - (b) Wicksteed 2023 Quotation for the addition of repainting of all play area items has been received and considered excessive. Alternative quotes to be obtained for presenting at the July FC meeting. Program of works being planned for completion Summer 2024.
  - III. Parkland – to receive update
    - (a) Parkland fencing repairs and general maintenance. HPC is waiting for new quotes to compare to the two quotes received. Update in July for progression.
    - (b) Parkland Spraying – HPC has arranged the commencement of the work 22 July. Chair T Daley to erect signage either end of the public footpath across the Parkland prior to 22 June spraying. The contractor has advised topping of the saplings is required to carry out effective spraying, this has been carried out, retrospective approval of £150 cost is required. Members considered the cost of this action and **RESOLVED** unanimously.
  - IV. Highways Footpaths and Environment – to receive update
    - (a) Speeding Consultation – Speeding consultation results and report are with KCC Highways and awaiting availability for a meeting with them to discuss.
  - V. Village Pond – to receive update
    - (a) Maintenance Progress – Working party to be arranged in June/July Summer 2024 for the maintenance of the area. Owner of a neighbouring property has requested a HPC visit to discuss plans for his adjacent land.
  - VI. Allot Allotments – to receive update from Cllr N Davies
    - (a) Allotment Payments – All Payments have now been received.
    - (b) Vacant Plots update – No current vacant allotments. However, members considered the adjacent plot fenced off where the beacon is sited. Members **RESOLVED** to create a working group to bring ideas and suggestions for the area to full council in July. Working group members. Cllrs Daley, Newman Davies and Davies
  - VII. KALC  
Members **RESOLVED** to approve the renewal of the membership of the Kent Association of Local Councils.

- 202.FCM/06/24 **Finance Reporting**  
**Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014**
- I. Financial review bank statements and bank reconciliation - Councillors to view and sign. Cllr Harper & Cllr Maleed Checked and signed all papers.
  - II. Payments received: Detailed in papers
  - III. Payments for approval: Detailed in papers for member approval

Payee	Date	Method	Reference	Reason	Amount
Phils Field Maint	08/06/2024		01615	Field Topping	£ 150.00
C Henley Clerk	08/06/2024	BACS	INV-0295	June Service Payment + office and milage x1	£ 423.84
Hugo Fox	15/05/2024	DD	SS-MONTHLY-GCS	Website Annual Contract	£ 23.99
Cllr Maleed	08/06/2024	BACS	07899956299	June Emergency Phone	£ 6.47
Eco Gardener	11/03/2024	BACS	Inv 523	Landscaping	£ 296.66
KALC	08/05/2024		9159	Membership	£ 407.71



- 203.FCM/06/24     **Clerk Updates – Agree any actions**  
I. Insurance renewal completed – **NOTED.**  
II. Public Rights Period has commenced – **NOTED.**  
III. KCC Speeding survey meeting planned for July – **NOTED.**  
IV. Any other urgent updates. None
- 204.FCM/06/24     **D-Day**  
Members reported a successful event held to commemorate the 80<sup>th</sup> anniversary of D-Day. It was discussed that over 130 residents attended the event and with the exception of some issues with slow food service the evening was enjoyed by all. Members discussed the possibilities of an annual event of a similar nature on a date to be agreed in the future
- To agree the public's exclusion from the confidential part of the meeting.**  
That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw in order for the following agenda item to take place. The public will be welcome to re-join following the conclusion of the item.
- 205.FCM/06/24     **HPC Legal Matters**  
Chair to update. HPC Chair to make the amendments to the HVH land registry documents. Update in July.
- 206.FCM/06/24     **Items to be considered for inclusion on the next Full Council agenda**  
Cllr J Davies suggested the area of verge in between Dane Close and the Vicarage needs maintenance work.
- 207.FCM/06/24     **Date of next meeting**  
Wednesday 12 June 2024
- 208.FCM/06/24     **Close of Meeting 20:50.**







### Drop-in surgery

- Wednesday 3<sup>rd</sup> July 2024 10:30 hours to 12:00 hours
- St Michaels and All Angels Church, Hartlip
- Sunday 14<sup>th</sup> July 2024 10:00 hours to 14:00 hours
- Holywell Primary School, Upchurch

Your local officer is Police Officer

Jez Chittim

### Incidents of Note

- 16/05 – There was an arson at an address along Lower Hartlip Road. Enquiries are still ongoing, however if anyone has any information that may assist police with this investigation, please call 101 and quote 46/80377/24. Whilst harrowing for the victims, it is believed to be an isolated incident.
- During regular patrols I have dealt with people from three vehicles parked in the car park along Warren Lane. One had camped up there for the night and intended to stay for a while. The other two vehicles had occupants smoking cannabis. They were given lifts home, parents spoken to and the vehicles left in situ until they could be collected safely. None of those dealt with were known to police and ranged in age from 17 years old to 19 years old. It doesn't seem to be a well used car park and therefore it is quite appealing to anyone wishing to commit undesirable activities.

### Good work story – Fly tipping

- Through some joint working with the Environmental Response Team at Swale Borough Council we have been able to catch a fly tipper believed to be the main culprit for the fly tipping in Hartlip, Iwade Road and Raspberry Hill Lane. It is an ongoing investigation and has so far highlighted additional suspects and it appears that there has been a network of fly tippers. This is likely to be a



Protecting the neighbourhoods of Kent and Medway

Find out what's happening in your area

Receive alerts from your local officers

Tell us what matters most to you

Sign up today and make your voice count

MCV is a two-way engagement tool brought to you by Kent Police

[mycommunityvoicekent.co.uk](http://mycommunityvoicekent.co.uk)





lengthy investigation, however I'd hope we will now see a reduction in these incidents. Thank you for continually reporting these fly tips and please keep doing so.

- I have received various complaints about idling car engines at school drop off and school pick up times. I have asked the Environmental Protection Team to consider placing signs up along The Street along the straight stretch of road the school and the Church are on. They have agreed to assess the road and not only will they consider the signs but they are going to add this to their patrol regime at these key times.

## Police Surgery

- I will be holding a weekend surgery at least once a month from Holywell Primary School, Upchurch for all residents of Hartlip, Upchurch and Newington. Holywell have offered me use of an office to the entrance of the school and full use of the staff car park. The idea behind this surgery is to be more accessible to those that work Monday to Friday and who can't attend my other surgeries at pre-existing coffee mornings. The first one is to be held on Sunday 14<sup>th</sup> July 2024 between 10:00 hours and 14:00 hours. They will be advertised via My Community Voice and the Parish newsletter each month. If you wish to attend, please turn up between the times stated and you are welcome to park in the staff car park; to do this, drive up to the gate and press the bell on the intercom and I will let you in.



Find out what's happening in your area



Receive alerts from your local officers



Tell us what matters most to you



Sign up today and make your voice count



MCV is a two-way engagement tool brought to you by Kent Police

[mycommunityvoicekent.co.uk](http://mycommunityvoicekent.co.uk)